

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End Minutes of the meeting held 6th April 2022 at 7pm in the Ely Row, Methodist Church Hall

1. Present

A Bishop - Chair, J MacCallum, M Dale, C Gibbs, B Dye and A Hoey.

In the absence of both a Chair and a Vice Chair M Dale proposed, and B Dye seconded that A Bishop should Chair the meeting.

2. To consider accepting apologies for absence

It was resolved to accept apologies from K Knight.

3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

There were no declarations of interest.

4. To approve the minutes of the last ordinary council meeting held 2nd March 2022

It was resolved to approve the minutes as a true and accurate record of the meeting and they were duly signed by the Chair of the meeting.

5. To approve the minutes of the Extra Ordinary Council meeting held 16th March 2022

It was resolved to approve the minutes as a true and accurate record of the meeting and they were duly signed by the Chair of the meeting.

6. To receive reports from Borough and/or County Councillors

Not present.

7. To suspend the meeting to allow public participation – including to receive information from developers

No members of the public present.

8. To receive the Clerk's report, including matters arising from last month's meeting

a) To give progress report on Community Governance training

The Clerk reported that the deadline for the next assignments is the beginning of June.

b) To report on any matter regarding asset items

There were no items to comment on at this time

c) Health and Safety training

The Clerk reported that she had attended a recent training with J MacCallum regarding H&S matters.

d) To discuss recent meeting with J Moorse from Highways regarding Main Road crossing position/traffic calming, phase 3 School Road trod, Church Road footpath and School Road traffic. – up date. Looked at potential phase 3 of the footpath on

9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on:

- a) Councillor B Dye:
 - Police Liaison – B Dye noted that operation Randle information distributed from a recent meeting and noted the new chief constable, all officers that are about will be in marked cars to that they can be seen.
- b) Councillor C Gibbs:
 - TSJ Consolidated charity trustees (other Trustees M Dale, A Hoey and J MacCallum) – next meeting 20th April, Clerk was thanked by M Dale for her work.
 - Parish Social events, would like a meeting in next 10 days.
- c) Councillor M Dale:
 - Church of St John the Baptist and St John's Methodist Church dissolved 4/2/22
 - GDPR – nothing new to add.
- d) Councillor A Bishop:
 - Speedwatch – There was a speed watch on Main Road last week.
 - Norfolk Association of Local Councils – nothing to report
 - Orchard on School Road/Middlegate Drove has been cut.
- e) Councillor A Hoey:
 - Scout Hut (other link Councillor K Knight) – Nothing to report at this time.
 - SAM2 (other link Councillor K Knight) – Nothing to report at this time
 - Electric vehicle charging points for village car park – A Hoey has been on 5 occasions and there have not been any EV in the car park. Felt that with regarding the cost of a vehicle that people would not leave their car in that car park.
 - CCTV – M Dale discussed the retention of the images. A Hoey explained why this length of time expectation can not happen. Policy has been put together.
 - Littler pickers – noted that they are doing a really good at doing their job.
- f) Councillor J MacCallum:
 - Internal audit control – has been on training to get an insight into what the Parish Council should be doing ready. Clerk to meet with J MacCallum to go through sections of the records.

10. To consider financial business

- a) To receive bank account balances
Balance as at 6th April 2022 £49834.73
- b) To receive details of income received
No income received since the last meeting.
- c) To consider the recommended payments

Norfolkalc	£196.60
Steve Jackman	£480.00
Norfolk Parish Training and Support	£45.00

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SLCC study	£1575.00
Clerks expenses	£939.33
Westcotec	£24.00
Westcotec	£16.00
Westcotec	£66.00
Dog waste bins	£197.60
Weekly/fortnightly bins	£654.48
Npower est	£100.00
Vodafone	£13.00
Userone est	£3.60
Net wages	£798.60
HMRC	£49.20
Ultimate land and gardens	£798.00

- d) To consider added Westcotec to the DD list
It was **resolved** that Westcotec's monthly payment would be set up to be paid by DD
- e) To consider the appointment of an Internal Auditor
It was **resolved** to appoint J Raby as the Internal Auditor for the coming year.
- f) To consider accepting successful Parish Partnership grant awards:
- Phase 2 trod on School Road – It was **resolved** to accept this grant and duly make the required 50% payment.
 - Traffic calming on Main Road – The member considered the information provided by J MacCallum and A Bishop after a site meeting with J Moore to consider alternative positions for a crossing on Main Road. The members note that the position considered in the feasibility study. It was **resolved** not to accept this grant at this time as it was felt the cross may not be used enough, however members will visit the area during the month and come back together again next month to discuss the grant again. The Clerk noted that there should be no pressure to accept the grant until they were entirely happy with a decision.

11. To consider planning matters

- a) Applications
Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.
22/00472 was shown on the planning portal, so considered by the members present.
The members resolved to object to application 22/00472/O with the following reasons:

The development is outside the village development area.

This development would create a significant increase of extra traffic along this insufficient road.

Sufficient houses have already or already committed to be built in the village, no more are needed presently, and the build number criteria has already been met

A Hoey left the meeting at 8.15pm

- b) Decisions
- c) Address notification
- d) Correspondence

12. To receive general correspondence via email during the month and consider any further actions required:

There were no items that needed further actions.

13. To receive items for next month's agenda

Remembrance day service
Traffic calming

14. Date and time of next meeting – Annual Meeting of the Parish Council will be held on Wednesday 4th May 2022

Annual Parish Council meeting 4th May followed by ordinary meeting.

15. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

It was resolved to close the meeting to consider quotes and issues for the car park area.

- a) To consider quotes for work required

It was resolved to accept the quote for additional parking stops for the car park.