

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End

Minutes of the Ordinary Parish Council meeting

Held on Wednesday 10th September 2024 at 7.00pm

At Marshland St James Methodist Church

1. To record the names of those present

Cllr A Bishop, Cllr J MacCallum, Cllr C Gibbs and Cllr J Ware.

G Robinson – Clerk and RFO

2. To consider accepting apologies for absence

It was resolved to accept apologies from Cllr B Dye.

3. To consider co-option applications and consider ways to promote current vacancies

It was agreed, that in an attempt to encourage more parishioners to consider becoming councillors, the Clerk should email the village school, surgery, pharmacy and other businesses to promote the vacancies and the valid contribution their input could make to the Parish Council and community.

4. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

There were no declarations of interest.

5. To approve the minutes of the last ordinary council meeting held Wednesday 3rd July 2024

It was resolved to accept the minutes of the 3rd July 2024 as a true and accurate record of the meeting. The minutes were duly signed by the Chair.

6. To allow public participation – to include information from developers, Police representatives, or any other person invited to speak

No members of the public were present.

7. To receive reports from Borough and/or County Councillors

There were no reports from Borough or County Councillors.

8. To receive the Clerk's report, including matters arising from last month's meeting

- The Clerk noted that having inspected the footpaths and hedges around the village after the previous meeting, some brambles were kindly cut back from the footpath on School Road. However, councillors noted that they are now growing back and need to be cleared again. Clerk to approach the parishioner again to get them to cut back. The Clerk noted why the parishioner felt it was helpful for the brambles to come over the fence of their property, noting that this deterred people from feeding their horses. Although councillors understood the frustration of this, they would like the Clerk to suggest the parishioner puts up an

appropriate sign as this may help too. The Clerk noted that both sides of the corners on Main Road to School Road have been cut back, leaving the footpath fully clear. The hedge at 'Cooks corner' is also clear.

- The Clerk discussed a report of arson behind the Scout hut. The Clerk has viewed the CCTV footage as requested by the local police and will be reporting back to them in the near future.
- A councillor noted a bonfire incident on School Road which the fire brigade was called to on 7th August.
- 50 tyres were dumped on Victoria Lane during August, these have now been removed.
- Councillors discussed the highways and verges around the village. It was agreed the Clerk to ask Highways for more verges to be cut and noted they have been cut on one side and the other side of the road needs doing too.

9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on previously

a) Councillor B Dye: Nothing to report.

b) Councillor C Gibbs:

- TSJ Consolidated charity trustees (other Trustees J MacCallum) – Meeting to be arranged for late September.

Cllr Gibbs noted that a small wall had been put up recently at the front of a property and suggested that inquiries were made to see if the person that did this could do the base for the village sign. Councillors were happy for Cllr Gibbs to follow up on this.

- Planters – Cllr Gibbs reported that Marie Hall, one of the kind ladies that had taken great care of the planter near the village sign had sadly moved out of the village. Councillors' expressed thanks for the time and work she had taken looking after the planter for many years.
- AED direction signs – Clerk to get 2 more so they can be displayed on Old Church Road,
- Mr Gibbs having previously been given permission to refurbish the bench on Main Road is going to start work on it in the coming month.

c) Councillor A Bishop:

- Norfolk Association of Local Councils – Nothing to report.
- Planning (other link J MacCallum and J Ware) – Nothing to report.

d) Councillor A Hoey:

- SAM2 – Nothing to report.
- Police – Nothing to report.

e) Councillor J MacCallum:

- Internal audit control – Cllr MacCallum took records for the previous period for inspection and will report back at the next meeting.

f) Councillor J Ware:

- Village Hall/Methodist Church and village activities

Cllr Ware reported that the working group met last night and held at a parishioner's house. On 5th October the next event is being held at Scout Hut and in future the first Saturday of November. The working group would

like Parish Councillors to attend. Christmas tree festival - would like some dates so this could go ahead, would like to involve scouts and school.

10. To consider and adopt the Asset Valuation Policy

It was resolved to adopt the Asset Valuation Policy.

11. To consider Parish Partnership application

Clerk to check that the School Road trod is being completed as expected for the current year and set up a meeting with Highways to inspect the area for the next phase.

12. To receive items for a future village newsletter

- Chairty money – Christmas money distribution location and date
- Pass wide and slow Saturday, from 10pm on 14th September, riding out on horses, walkers and cyclists can attend, all vulnerable road users. Information paperwork to give out. It is hoped this can be an annual event.
- Promote vacancies.
- Deadline for items end Sept – called October newsletter. Include the above.
- Distribution list – need people to do Main Road and Ely Row.
- Looking out for neighbours – Let your neighbours know if you are planning to have fireworks so they can be prepared for their pets.
- Add the flooding survey – Print to be completely added to newsletter.

13. To consider Methodist Church/Village Hall matters

Cllr Ware reported that unfortunately there is no news on this matter. Clerk to contact the national organisation to tell them we are not getting any feedback; we are just looking for a timeline at this stage. Currently the Parish Council does not have access to premises in the village and this delay could be putting the funding source in jeopardy.

14. To consider financial business

- a) To receive bank account balances
Balance as of 10th September £93,985.35.
- b) To receive details of income received
None.
- c) To consider the recommended payments

Wage	£915.23
HMRC	£224.01 – Clerk to confirm this is correct.
ADT	£959.94 – Once annual inspection has been completed.
HHA	£502.27 and £334.85
Cozens	£30.00 and £30.00
Userone	£3.60
Marshland St James Methodist Church Hall fee	£20.00
- d) To consider renewal of CAN Silver membership (expires 10.9.24)

It was agreed to renew this subscription for another year.

- e) To consider net position

To be circulated.

- f) To consider appointment on Internal Auditor for 2024/25

It was resolved to appoint NorfolkALC again, having worked very well with them for the previous year.

15. To consider planning matters

- a) Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

- b) Decisions

- c) Address notification

- d) Correspondence

No items of planning to consider.

16. To receive general correspondence via email during the month and consider any further actions required:

- a) Planning and Compulsory Purchase Act 2004 (as amended) Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) King's Lynn and West Norfolk Local Plan 2021-2040: Main Modifications Part 1 consultation (August – October 2024) Clerk to circulate again.

17. To receive items for next month's agenda

- Methodist church

18. Date and time of Ordinary Parish Council Meeting – Will be held on Wednesday 2nd October 2024 at 7pm

The Clerk discussed the location of future meetings as it is currently not possible to continue to hold meetings in the Methodist Church Hall on Ely Row. It was agreed to hold meetings at the Methodist Church in Marshland St James and will review again in March.

19. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

- a) To consider quotes for work required

- b) To consider and resolve upon actions relating to Methodist Church/Village Hall matters:

No confidential items to consider.