

TERRINGTON ST JOHN PARISH COUNCIL
Serving the villages of Terrington St John and St John's Fen End
Minute of the Ordinary meeting held
Wednesday 7th February 2024 at 7pm in Ely Row Methodist Church

1. Present

Cllr A Bishop, Cllr J Ware, Cllr C Gibbs, Cllr J McCallum and Cllr B Dye

G Robinson Clerk and RFO
1 member of the public

2. To consider accepting apologies for absence

It was **resolved** to accept apologies from Cllr A Hoey.

3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

There were not declarations of interest.

4. To approve the minutes of the last ordinary council meeting held Wednesday 3rd January 2024

It was resolved to accept the minutes as a true and accurate record of the meeting.
The minutes were duly signed by the Chair.

5. To approve the minutes of the last extraordinary council meeting held Friday 19th January 2024

The Clerk had not prepared these ready for consideration. It was agreed they would be considered at the next meeting.

6. To allow public participation – to include information from developers, Police representatives, Ward and Borough Councillors or any other person invited to speak

None.

7. To receive reports from Borough and/or County Councillors

None.

8. To receive the Clerk's report, including matters arising from last month's meeting

- To report on any matter regarding asset items
- The new defibrillator is in place on the pharmacy wall – Clerk to get defib signs to highlight the position of both the defibrillators in the village. It was agreed that the PC would not purchase spare pads, as they can be purchased new as required. Pharmacy asked to do the checks necessary. Clerk to create a risk assessment to cover the defib.

9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on

- a) Councillor B Dye:
Nothing to report.

- b) Councillor C Gibbs:
 - TSJ Consolidated charity trustees (other Trustees J MacCallum)
No charity meeting in January details to still go on the newsletter noting that the Christmas money can still be collected.
- c) Councillor A Bishop:
 - Norfolk Association of Local Councils - nothing
 - Planning (other link J MacCallum and J Ware) - nothing
- d) Councillor A Hoey:
 - SAM2 - nothing
 - Police - nothing
- e) Councillor J MacCallum:
 - Internal audit control – accounting records to be given to Cllr McCallum ready for the internal control audit of the period Sept to December.
- f) Councillor J Ware:
 - Village Hall/Methodist Church

10. To consider Methodist Church/Village Hall matters

Cllr Ware reported on the recent successful coffee morning on Saturday, when 50 people attended. Brick a brac, knitted goods and cakes raised over £131.29. Going to continue coffee mornings until at least till April and have an easter theme for that session. Cllr Bishop shared ideas for that. Investigating idea for a quiz night at the woolpack. A FOI request received has been received which the Clerk is duly dealing with. Rest will be discussed as a confidential item.

11. To consider financial business

a) To receive bank account balances £73,028.84 as of 7th February.

b) To receive details of income received None

c) To consider the recommended payments

Net wages	£952.63
HMRC	£39.00
Vodafone DD	£16.09
Electric DD	£150.00
Userone	£3.60
Clerk expense – planning app	£60.00
Clerk expense – Laptop	£550.00

d) Consider appointment of internal auditor

It was **resolved** to appoint NorfolkALC at a cost of £200 plus £10 for extra items to undertake the internal audit.

12. To consider planning matters

a) Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

b) Decisions

- 23/01811/F Terrington St John Coopers Transport Middlegate Main Road
Terrington St John WISBECH Norfolk PE14 7RP - Proposed storage
building and associated change of land use from agricultural to industrial
Application Permitted 9 January 2024 Delegated Decision

c) Address notification

d) Correspondence

13. To receive general correspondence via email during the month and consider any further actions required:

- None

14. To consider any items relating to the Methodist Church/Village Hall

Repeated.

15. To consider and adopt the Biodiversity Policy

It was resolved to consider this at the next meeting.

16. To receive items for next month's agenda

Newsletter.

Fence update

17. Date and time of next meeting – Will be held on Wednesday 6th March 2024

Councillors noted the date and time of the next meeting.

18. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

a) To consider quotes for work required

It was resolved to accept the quote from Cozens for the villages lighting requirements.

Village hall grant application

It was resolved that the Parish Council would contribute £30,000 as their commitment to the application.