

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End
Minutes of the Ordinary Parish Council meeting
Held on Wednesday 3rd July 2024 at 7.00pm
At Ely Row, Methodist Church Hall

1. To record the names of those present

Cllr A Bishop, Cllr J MacCallum, Cllr B Dye and Cllr J Ware.

1 member of the public

Gail Robinson - Clerk

2. To consider accepting apologies for absence

It was **resolved** to accept apologies from Cllr A Hoey and Cllr C Gibbs.

3. To consider co-option applications

There were no co-option applications to consider.

4. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

There was no declaration of interest declared.

5. To approve the minutes of the last ordinary council meeting held Wednesday 5th June 2024

It was **resolved** to accept the minutes of 5th June as a true and accurate record of the meeting. The minutes were duly signed by the Chair.

6. To allow public participation – to include information from developers, Police representatives, or any other person invited to speak

A parishioner raised a concern about the balance in the bank, asking why is there so much in the bank that has not been utilised. The parishioner requested a copy of the budget. The parishioner raised concern about the state of the village, in particular the parishioner felt the footpaths on Church Road and School Road hedges are overgrown and asked if funds could be used to clear these footpaths to make sure they are fully accessible to those using the footpaths. Clerk to check and follow up on hedges around the village. The parishioner asked for details of the businesses that were asked to quote for the change of use application for the Methodist Church property.

Councillors discussed the overgrown grass at the front of the village playing field/car park. It was resolved the Clerk would seek quotes and the matter would be decided via email prior to the next meeting.

It was agreed that the Clerk would inspect Church Road and School Road and hedges. If any hedges need cutting back, Clerk to report to homeowners or highways as appropriate. Clerk to take pictures of footpaths. If Council part of verges are very high, Clerk to report to highways.

7. To receive reports from Borough and/or County Councillors

There were no reports.

8. To receive the Clerk's report, including matters arising from last month's meeting

Councillors discussed the street lighting checks, noting the quote provided by the current street lighting contractor. Clerk to follow up with NCC to find out if this is a requirement.

Can subscription – September renewal. Agreed to go ahead with this subscription again for the following year.

9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on previously

a) Councillor B Dye:

b) Councillor C Gibbs:

- TSJ Consolidated charity trustees (other Trustees J MacCallum)

c) Councillor A Bishop:

- Norfolk Association of Local Councils
- Planning (other link J MacCallum and J Ware)

Cllr Bishop attended a zoom meeting about the climate crisis – briefly noted some matters.

d) Councillor A Hoey:

- SAM2
- Police

e) Councillor J MacCallum:

- Internal audit control

f) Councillor J Ware:

- Village Hall/Methodist Church

Cllr Ware reported that the PC have been asked to leave the building and the key to be returned on Friday. At the moment the PC does not wish to pursue the continued use of the building for meetings.

A board at Scout hut to say there are vacancies, when another coffee morning is held there. It was agreed that the PC would like to keep the meetings within the village, perhaps moved to the church. Agreed to keep the padlock on the gate to the Methodist Church and provide the code to the Methodist Church. It was noted that the bid included all the items within the building. Coffee morning moved to the Scout hut at the moment and that is going well.

Clerk to seek premises for future meetings.

10. To consider Methodist Church/Village Hall matters

Considered at item 9.

11. To consider financial business

- a) To receive bank account balances £96,934.86
- b) To receive details of income received
£16.51 bank charge refund.
- c) To consider the recommended payments
 - Cozens lighting contractor £30.00
 - Wage £917.99
 - HMRC £35.60
 - AED sign and fixings £3.60
 - AED sign and fixings £35.61
 - Bus stop cleaning £25.00
 - HHA – Seasonal £334.85
 - HHA Methodist grounds £170.40
 - HHA – Planting hedge saplings £138.00
 - Vodafone £17.38 DD
 - Electric £99.91 DD
 - I Westbrook – plants £22.35
- d) To consider renewal of CAN Silver membership (expires 10.9.24) – Considered at item 8.

12. To consider planning matters

- a) Applications
 - Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.
 - No items to consider.
- b) Decisions – None.
- c) Address notification - None
- d) Correspondence – None.
- e)

13. To receive general correspondence via email during the month and consider any further actions required:

All items of correspondence were circulated prior to the meeting and no further actions were necessary.

14. To receive items for next month's agenda

Biodiversity policy
Asset valuation policy
Co-option policy
Methodist church

15. Date and time of Ordinary Parish Council Meeting – Will be held on Wednesday 4th September 2024 at 7pm

16. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

- a) To consider quotes for work required
Gate and fence replacement resolved that Robert Fencing would undertake this work.
- b) To consider and resolve upon actions relating to Methodist Church/Village Hall matters:
No matters to discuss in confidential.