

# **TERRINGTON ST JOHN PARISH COUNCIL**

**Serving the villages of Terrington St John and St John's Fen End**

## **Minutes of the ordinary meeting of Terrington St John Parish Council Held on Wednesday 8<sup>th</sup> January 2020 at 7.00pm**

Present: M Purse, C Gibbs, B Dye and N Friedmann, M Dale arrived at 7.40pm  
1 member of the public

1. **To receive and consider accepting apologies for absence**  
Apologies were accepted from C Clifton and A Hoey
2. **To record declarations of personal and/or prejudicial interest from members in any item to be discussed**  
There were no declarations of interest.
3. **To approve the minutes of the last ordinary council meeting held 4<sup>th</sup> December 2019**  
It was resolved to approve the minutes as a true and accurate record of the meeting and were duly signed by the Vice Chair.
4. **To approve the minutes of the extra ordinary council meeting held 20<sup>th</sup> November 2019**  
It was resolved to approve the minutes as a true and accurate record of the meeting and were duly signed by the Vice Chair.
5. **To approve the minutes of the extra ordinary council meeting held 18<sup>th</sup> December 2019**  
It was resolved to approve the minutes as a true and accurate record of the meeting and were duly signed by the Vice Chair.
6. **To suspend the meeting to allow public participation**  
Meeting closed for public participation

A member of the public asked what the progress was of getting the planters done. It was resolved that the Clerk would follow this up. Action: Clerk

The meeting was reopened.

7. **To receive the Clerk's report, including matters arising from last month's meeting**  
The Clerk went through the report that was circulated prior to the meeting.  
It was resolved that the Clerk would ring the Borough Council for support and advice regarding the trees near the playing field. Action: Clerk

**8. To receive and consider reports/updates on the following matters from any or a delegated Parish Councillor**

- a) Chair – Parish Councillor C Clifton, nothing to report at this time from the Vice Chair.
- b) Police Liaison – Link Councillor representative – B Dye – New beat manager and he is hoping to get to the meeting. PC Alex Edwards.
- c) TSJ Consolidated charity trustees – Link Councillor representatives – C Clifton, C Gibbs, A Hoey and N Friedmann – C Gibbs suggested that the trustees have a meeting to bring the details up to date. No meeting was held before Christmas. The members discussed the implications of changing the eligibility age to receive the charity money. Clerk to make enquiries with a legal team and find out if training is available that would be appropriate. Action: Clerk
- d) Parish social group – Link Councillor representative – C Gibbs – C Gibbs noted that she has made contact with 2 ladies that are keen to take part in activities. Clarification is needed to take this forward from C Clifton. Fly tipping down hotch lane. Litter picking has taken place on the slip roads.

M Dale arrived at 7.40pm

- e) Church – Link Councillor representative – M Dale – nothing to report at this time.
- f) Speedwatch/SAM2 – Link Councillor representative – C Clifton – the signs are up.
- g) Planning – Link Councillor representatives – C Clifton and M Purse – nothing to report at this time
- h) Scout hut – Working group and Link Councillor representatives – N Friedmann – The Scouts now have the lease documents. Clerk to ask for a copy of the insurance that they have. The members would like the Scouts to come back to us by mid March with their response to the new lease. Action: Clerk
- i) Data protection – Working group – Members would like training, Clerk to make enquiries. Action: Clerk
- j) Neighbourhood planning – Working group – C Clifton and M Purse – M Purse reported that the PC is waiting for a map, which A Fradley has indicated is not available. The maps show the call for sites. There is no legal bearing to the maps but they help provide sites. The next step is to have a meeting with R High to take the NP further.
- k) Strategy – Internal lead Councillor – C Clifton – Nothing to report at this time
- l) Internal audit control – Working group – N Friedmann – Nothing to report at this time.
- m) Footway lighting – Clerk – Nothing to report at this time.
- n) Footpaths, grounds and Parish Council assets (bus stops, seating and bins) – Clerk – 40 mph sign has fell down and been reported.
- o) Highway matters including items for Highway Rangers – Link Councillor representative – M Purse – meeting being held soon.

**9. To consider financial business**

- a) To receive bank account balances – The members considered and agreed the balances circulated prior to the meeting.
- b) To receive details of income received – There was no additional income during the month.
- c) To consider the recommended payments – The members resolved to approve the payments circulated prior to the month.
- d) To consider the current budget which included the recommended payments – The members considered the budget circulated prior to the meeting.

Would like the roof of the bus shelters to be done twice a year. Clerk to get a quote.

The parking management money to be used for CCTV.

The members resolved to make a donation to the British Legion for £25.00

**10. To consider the 2020/21 budget proposals and agree the precept**

The Clerk took the members through the suggested budget for 2020/21. Changes were made after a discussion. M Dale proposed, C Gibbs seconded, and all agreed that the Band D amount should remain the same as the previous year and this year. Therefore the precept should be £52,256.33.

**11. To consider planning matters**

- a) Applications
  - 19/01901/F Proposed home office, garden and log store at Popjacks, 20 Old Church Road, TSJ – It was resolved to support this application and members are happy the business item has been addressed.
- b) Decisions - None
- c) Correspondence - None
- d) To receive a report on larger planning developments – Link Councillor representatives – M Purse and Clifton

**12. To consider the general correspondence sent via email during the month and consider any further actions required**

All correspondence was circulated prior to the meeting. No further action was felt necessary.

**13. To receive items for next month's agenda**

There were no additional items for the next agenda at this time.

**14. To agree ordinary meeting dates for 2020**

It was resolved to approve the meeting dates for 2020.

**15. Date and time of next meeting – The scheduled next meeting will be held on**

Wednesday 5<sup>th</sup> February 2020 at 7.00pm

**16. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

a) To consider quotes for work required