

# **TERRINGTON ST JOHN PARISH COUNCIL**

**Serving the villages of Terrington St John and St John's Fen End**

**Minutes of the meeting held on 4<sup>th</sup> December 2024**

**At St. John's Church Terrington St John**

## **Parish Councillors**

Chair: Angela Bishop      Vice Chair: Jo MacCallum  
Aidan Hoey   Chris Gibbs   Bob Dye      Jillian Ware  
3 Vacancies

**1. To record the names of those present**

Cllr A Bishop, Cllr J MacCallum and Cllr B Dye

**2. To consider accepting apologies for absence**

It was resolved to accept apologies from Cllr Hoey and Cllr Gibbs, Cllr Ware  
Discussed the location of meetings.

**3. To consider co-option applications**

None

**4. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations**

Cllr MacCallum declared a declaration of interest for planning application –  
24/01756/O.

**5. To approve the minutes of the last ordinary council meeting held Wednesday 6<sup>th</sup> November 2024**

It was resolved to accept the minutes of 6<sup>th</sup> November 2024 as a true and accurate record of the meeting. The minutes were duly signed by the Chair.

**6. To allow public participation – to include information from developers, Police representatives, or any other person invited to speak**

Councillors noted Methodist purchase failure and would like to seek a definitive answer. Clerk to write to James Wild MP assistant and to head office to express the disappointment of how the Parish Council has been treated.

**7. To receive reports from Borough and/or County Councillors**

None.

**8. To receive the Clerk's report, including matters arising from last month's meeting**

- Clerk to purchase gifts for those that have supported the village.
- Clerk attended a free budget and forecast training session on 13<sup>th</sup> November – good refresher.

**9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on previously**

- a) Councillor B Dye: Poster to go on website and notice boards about Neighbourhood watch.
- b) Councillor C Gibbs:
  - TSJ Consolidated charity trustees (other Trustees J MacCallum) – no report.
- c) Councillor A Bishop:
  - Norfolk Association of Local Councils – No report.
  - Planning (other link J MacCallum and J Ware) – No report.
- d) Councillor A Hoey:
  - **SAM 2:** Batteries changed last week; one unit will be moved leaving the other at the school. Again, I'd ask other PC Members to let me know if a unit is inoperative so that I can check / change the batteries; Cllr Ware did so previously, and it helped.
  - **Police:** We continue to receive a good level of support from the KLBC Speed Camera team which is encouraging. I have sent an Email to PC Chris Violet regarding a disabled space issue in the village car park.
  - **AED:** The additional AED signs have been mounted.
  - Cable ties will be put up next week.
- e) Councillor J MacCallum:
  - Internal audit control  
Internal audit has been completed for April to June 2024. Couple of documents to back up information. July to December details need to be provided by the Clerk. And will be reported on at the next meeting.
- f) Councillor J Ware:
  - Village Hall/Methodist Church and village activities  
Cllr Bishop on behalf of Cllr Ware – Village Hall committee meeting on Monday, to discuss Christmas fayre on Saturday. Committee member has made labels for each table, Christmas fayre from 10am till 2pm. Fund raising for church and Village Hall Committee.  
Councillors discussed the closure of Burman house.  
Councillors Methodist church and the lack of information.  
Discussed putting minutes and agenda and other documents on notice boards, it was resolved to put documents on the two notice boards.

**10. To consider Methodist Church/Village Hall matters**

Discussed at item 9.

**11. To consider financial business**

- a) To receive bank account balances  
Bank balance as of 30<sup>th</sup> November £87,002.47
- b) To receive details of income received  
Nil

- c) To consider the recommended payments
- |                                      |   |
|--------------------------------------|---|
| Cozens                               | £30.00                                      |
| Wages                                | £917.99                                     |
| HMRC                                 | £35.60                                      |
| Vodafone DD                          | £17.37                                      |
| Electric                             | £142.86                                     |
| Userone DD                           | £3.60                                       |
| Church donation, use for meeting Dec | £20.00                                      |
| M&M Cleaning                         | £25.00                                      |
| RBL wreath                           | £20.00 plus donation of £10.00 total £30.00 |
- d) To consider net position  
Details were noted.
- e) To consider draft budget and draft reserve policy  
Councillors discussed the draft budget and reserve policy.

## **12. To consider planning matters**

### a) Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

24/01756/O - OUTLINE PLANNING PERMISSION WITH ALL MATTERS

RESERVED FOR: Up to 3no. dwellings at Field Opposite 3 Gambles Terrace School Road Terrington St John Norfolk

To consider further information emailed from the Senior Planner 15/11/24.

24/02047/F Proposed conversion of 2no. agricultural barns to 2no. residential dwellings. At Bentinck Farm Church Lane Terrington St John Wisbech Norfolk PE14 7SD – deadline 23<sup>rd</sup> December.

### b) Decisions

24/01899/AG Terrington St John, The Grange Church Road Terrington St John WISBECH

Norfolk PE14 7RY - Agricultural Prior Notificaiton:

Proposed portal frame agricultural shed.

AG Prior Notification - NOT REQD

20 November 2024

Delegated Decision

### c) Address notification

### d) Correspondence

## **13. To receive general correspondence via email during the month and consider any further actions required:**

- a) To note and discuss consultations enabling remote attendance and proxy voting at local authority meetings. This information was noted.
- b) To consider general litter bin and dog waste bin provision on Main Road, in the light of excess waste on collection day (weekly collection/new bins/dog bins) empty weekly. People have been observed bringing bags to fill up the bins from home. It was agreed that if people abuse the system, then remove the bins. The situation is to be monitored for the rest of the financial year.

**14. To receive items for next month's agenda**

- Budget
- Village hall
- Flood survey responses.
- Dog waste bin responses
- Fencing at the back of the Scout
- CCTV quotes
- Ground maintenance quotes.
- Village sign base

**15. Date and time of Ordinary Parish Council Meeting – Will be held on Wednesday 8<sup>th</sup> January 2025 at 7pm**

It was **resolved** to schedule the following dates for Ordinary Parish Council meetings in 2025:

8<sup>th</sup> January, 5<sup>th</sup> February, 5<sup>th</sup> March, 2<sup>nd</sup> April, 7<sup>th</sup> May – Annual Parish Assembly and Annual Parish Council meeting, 4<sup>th</sup> June, 2<sup>nd</sup> July, No August meeting, 3<sup>rd</sup> September, 1<sup>st</sup> October, 5<sup>th</sup> November and 3<sup>rd</sup> December.

**16. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

- a) To consider quotes for work required – nothing to consider at this time.
- b) To consider and resolve upon actions relating to Methodist Church/Village Hall matters – nothing to consider in confidential.